



CALS Provider Course Completion Policy

Guidelines for completion of the CALS Program:

Successful completion of the CALS program requires completion of the two day CALS Provider Course and the Trauma Module or Benchmark Skills Lab. These guidelines are for the completion of the two day CALS Provider Course only.

Philosophy:

CALS is committed to improving rural medical care by providing quality education designed for locations where technological support is limited, experience infrequent and specialized personnel unavailable.

Overview:

Guidelines are defined for successful course completion of the CALS Provider Course. Participants must successfully complete a multiple-choice examination, correctly demonstrate competency in the validation station and actively participate in the two day Provider Course.

Rationale:

Set specific criteria that define successful completion of the 2 day CALS Provider Course in order to receive a Provider Course completion card.

Goals:

Establish criteria to guide the Course Coordinator in determining if the participant has met the criteria for successful completion of the CALS Provider Course.

Attendance criteria:

- The participant is required to attend both days of the Provider Course. Participants need to actively participate in the interactive discussions and demonstrate hands on practice at the skills and case-based scenarios simulation stations.
- If the participant misses three hours or more of the Provider Course, he or she will be required to attend another class within 3 months, complete the stations missed, and then take the written test.
- Recognition of successful course completion and issuance of a CALS Provider card may be withheld if the Course Coordinator, after discussion with the instructors and the Program Manager, feels a participant's conduct or overall performance was unsatisfactory. The participant



will be advised of this decision by the Course Coordinator, and the participant will be contacted by the Program Manager for follow up and resolution.

Validation criteria:

- Successful completion of the validation skills station requires active participation in a clinical scenario, identification of life-threats, and proper performance of appropriate interventions.
- If the participant is not successful in the initial scenario, the team will be given immediate feedback, and a second scenario will be presented to the team.
- If the participant does not successfully complete the validation skills station he or she will be required to repeat the two day Provider Course within 3 months. Participant will receive a continuing medical education (CME) certificate if he or she attended both days of the CALS Provider Course; but will not receive a CALS Provider Course completion card.

Written test criteria:

Written examination is closed book, participants may use RSI reference card, but cannot interact with each other during the exam.

- The course examination is 36 multiple choice questions. The participant must correctly answer 29 questions for a minimum passing score of 80%. Participant will be remediated by the coordinator directly if he or she misses 8 or more questions. The Course Coordinator will verbally go over each answer that was incorrect and allow the participant to demonstrate an understanding of the knowledge.
- If the participant successfully completed the validation skills but has missed 8 or more questions, he or she may elect to take an alternative examination immediately. Participants may elect to take the examination on a different date but it must be within the two weeks following the course. The alternate examination can be taken at the CALS office, at another CALS course location, or proctored by a CALS course liaison. Arrangements will be made with the Program Manager. Again, participant must pass the alternative examination with a minimum score of 80%. If the participant is unsuccessful on the alternative examination, he or she must repeat the course.

Approved by Board of Directors

Date: January 13, 2015